

**BOROUGH OF FAR HILLS**  
Board of Health Regular Meeting  
**MINUTES**

January 22, 2019 – Immediately following Reorganization Meeting

**CALL TO ORDER & FLAG SALUTE**

Chairwoman Layton called the meeting to order at 7:11 p.m. at the Far Hills Municipal Building. The flag salute and reading of the open public meetings statement was previously conducted at the Reorganization meeting held immediately prior to this Regular meeting.

**ROLL CALL**

Present: Dr. Michael Fiore, Councilwoman Sheila Tweedie, Marilyn Layton, and Mr. Richard Rinzler

Also Present: Joseph Sordillo, Board Attorney; and Trina Lindsey, Board Secretary, James Norgalis, Deputy Director/Acting Director and Himanshi Bhatt, Lead Inspector Somerset County Health Department

Absent: Mr. John Lawlor, Mayor Paul J. Vallone, M.D.

**APPROVAL OF MINUTES**

May 21, 2018

Motion by Councilwoman Tweedie, seconded by Chairwoman Layton, was unanimously carried that these minutes be approved for content and release.

**BILL LIST**

January 2019

Motion by Councilwoman Tweedie, seconded by Chairwoman Layton that the bill list be approved.

**ROLL CALL**

Aye: Dr. Fiore, Councilwoman Tweedie, Mr. Rinzler, Chairwoman Layton

Nay: None

Abstain: None

Motion Carried.

**SOMERSET COUNTY HEALTH DEPARTMENT**

Deputy Director/Acting Director James Norgalis provided a brief overview of the administrative structure within the Somerset County Board of Health. He stated personnel changes are expected in the near future within the Somerset County Board of Health. In the interim, communication is encouraged via an open door policy between himself and Far Hills regarding Health Department concerns.

Lead Inspector Himanshi Bhatt provided a review of the December report and the Annual report consisting of a report of illness as a result of eating at a food establishment in the Borough. Mr. Rinzler inquired as to the frequency in which permanent food establishments are inspected and if reports are readily available. Ms. Bhatt stated establishments are inspected bi-yearly where reports summaries will be provided for review. Mr. Norgalis added that a summary of all information regarding satisfactory or unsatisfactory inspections may be provided to the board. Chairwoman Layton agreed a summary of the report is preferred for review.

**VNA (PUBLIC HEALTH NURSING SERVICE)**

The Fourth Quarter 2018 report was provided by the VNA and reviewed by the board. (The VNA provided their annual contract for 2019 which was approved by the Borough Council by Resolution 19-039.)


**PUBLIC COMMENT** – *The Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers shall limit their comments to 5 minutes.*

There were no comments from the public.

**ADJOURNMENT**

As there was no further business to conduct, and on a motion by Chairwoman Layton, seconded by Councilwoman Tweedie, the meeting adjourned at 7:42 p.m.

As recorded by Trina Lindsey  
Respectfully submitted,



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Samantha D'Antuono  
Board of Health Secretary

**APPROVED – 1/21/2020**